

Bath and North East Somerset Health & Wellbeing Board (Shadow)

Democratic Services Riverside, Temple Street, Keynsham, BS31 1LA	Direct Line:	01225 394452
	Ask For:	Jack Latkovic
	E-mail:	Democratic_Services@bathnes.gov.uk
	Date:	22 April 2013

To: All Members of the Health & Wellbeing Board (Shadow)

Members: Councillor Paul Crossley (Bath & North East Somerset Council), Councillor Simon Allen (Bath & North East Somerset Council), Ashley Ayre (Bath & North East Somerset Council), Dr. Ian Orpen (Member of the Clinical Commissioning Group), Dr. Simon Douglass (Member of the Clinical Commissioning Group), Councillor Dine Romero (Bath & North East Somerset Council), Paul Scott (Director of Public Health), Jo Farrar (Bath & North East Somerset Council) and Pat Foster (HealthWatch)

Observers: Councillor John Bull (Bath & North East Somerset Council) and Councillor Vic Pritchard (Bath & North East Somerset Council)

Other appropriate officers
Press and Public

Dear Member

Health & Wellbeing Board (Shadow)

You are invited to attend a meeting of the Board, to be held on **Tuesday, 30th April, 2013** at **2.00 pm** in the **Brunswick Room - Guildhall, Bath.**

The agenda is set out overleaf.

Yours sincerely

Jack Latkovic
Committee Administrator

NOTES:

1. Inspection of Papers:

Any person wishing to inspect minutes, reports, or a list of the background papers relating to any item on this Agenda should contact Jack Latkovic who is available by telephoning Bath 01225 394452 or by calling at the Riverside Offices Keynsham (during normal office hours).

2. Public Speaking at Meetings:

The Partnership Board encourages the public to make their views known at meetings. They may make a statement relevant to what the meeting has power to do. Advance notice is requested, if possible, not less than *two full working days* before the meeting (this means that for meetings held on Wednesdays notice is requested in Democratic Services by 4.30pm the previous Friday).

3. Details of Decisions taken at this meeting can be found in the draft minutes which will be published as soon as possible after the meeting, and also circulated with the agenda for the next meeting. In the meantime details can be obtained by contacting Jack Latkovic as above. Appendices to reports (if not included with these papers) are available for inspection at the Council's **Public Access Points:**

- Guildhall, Bath;
- Riverside, Keynsham;
- The Hollies, Midsomer Norton;
- Public Libraries at: Bath Central, Keynsham and Midsomer Norton.

4. Substitutions

Members of the Board are reminded that any substitution should be notified to the Committee Administrator prior to the commencement of the meeting.

5. Declarations of Interest

Delivery of health and wellbeing services is in transition until the Board is formally established at the May Council AGM 2013. During the interim 'shadow' period, the Board is not a formal decision making body so formal declarations are not needed. Clear guidelines about Board Members' declarations will be in place before the May Council AGM 2013.

6. Attendance Register:

Members should sign the Register which will be circulated at the meeting.

7. Emergency Evacuation Procedure

If the continuous alarm sounds, you must evacuate the building by one of the designated exits and proceed to the named assembly point. The designated exits are sign-posted.

Arrangements are in place for the safe evacuation of disabled people.

Health & Wellbeing Board (Shadow)

Tuesday, 30th April, 2013

Brunswick Room - Guildhall, Bath

2.00 - 4.00 pm

Agenda

1. WELCOME AND INTRODUCTIONS
2. EMERGENCY EVACUATION PROCEDURE
3. APOLOGIES FOR ABSENCE
4. DECLARATIONS OF INTEREST

Delivery of health and wellbeing services is in transition until the Board is formally established at the Council AGM in May 2013. During the interim 'shadow' period, the Board is not a formal decision making body so formal declarations are not needed. Clear guidelines about Board Members' declarations will be in place before May 2013.

5. TO ANNOUNCE ANY URGENT BUSINESS AGREED BY THE CHAIR
6. PUBLIC QUESTIONS/COMMENTS
7. MINUTES OF PREVIOUS MEETING

To confirm the minutes of the above meeting as a correct record.

8. FEEDBACK FROM PROVIDER ENGAGEMENT SESSION - VERBAL UPDATE (10 MINUTES)

The Health and Wellbeing Board (Shadow) will receive verbal update from the engagement session delegate.

9. OUTLINE JOINT HEALTH AND WELLBEING STRATEGY (20 MINUTES) Helen Edelstyn

The Board is asked to launch the draft Joint Health and Wellbeing Strategy for public consultation.

10. ENHANCED QUALITY OF LIFE FOR PEOPLE WITH DEMENTIA: DEMENTIA FRIENDLY COMMUNITIES - VERBAL UPDATE (30 MINUTES)

The Health and Wellbeing Board (Shadow) will receive verbal update from Corrine Edwards (Clinical Commissioning Group).

11. HEALTH AND WELLBEING BOARD TERMS OF REFERENCE (10 MINUTES) Helen Edelstyn

The Health and Wellbeing Board is asked to agree the terms of reference.

12. JOINT STRATEGIC NEEDS ASSESSMENT VERBAL UPDATE (20 MINUTES) Jon Poole

The Health and Wellbeing Board (Shadow) will receive verbal update from Jon Poole (Research and Intelligence Manager).

13. LOCAL HEALTHWATCH WELCOME AND INTRODUCTION - VERBAL UPDATE (15 MINUTES)

The Health and Wellbeing Board (Shadow) will receive verbal update from Pat Foster (Care Forum).

The Committee Administrator for this meeting is Jack Latkovic who can be contacted by telephoning Bath 01225 394452